

## REQUIRMENTS FOR PARENTAL GRANTING OR GIFTING OF PROPERTY:

**A) When we have a horizontal property or a plot with a building or a field with a building or juts a land plot: An attestation regarding the Municipal Property Tax (TAP) from the competent Municipality in accordance with Law 2130/93 (You must bring a copy of the deed and the last paid DEI bill (if there are buildings)). The information of the seller, the accurate square meters of the property and its location must be stated in the attestation.**

**B) From the engineer: An attestation in accordance with article 23 par. 4 of Law 4014/2011 and par. 16 of article 49 of Law 4030/2011, that there are no illegal constructions on the property to be transferred or, if it is a simple plot or field, an attestation by the engineer that there are no buildings.**

**C) 1) Extract of Cadastral Diagram and sheet by the competent Cadastral Office (this is required when the cadastral registration procedure has been finalized) or**

**2) Certificate of 1<sup>st</sup> posting (this is required when the 1<sup>st</sup> posting has been made for the region in which the property is located) or**

**3) When the properties of the region are in the registration process, we need the declaration which was filed when the property was declared (optional).**

**D) Insurance Clearance Certificate from the Social Insurance Institute (IKA) (provided the granter or donor fulfills the following requirements): i) he/she is a freelancer, ii) a member of a company, iii) has owned property for up to 10 years or a building permit). If not, he/she need only make a simple solemn declaration before a Notary.**

**E) Tax Clearance Certificate (from the competent Public Revenue Agency)**

**F) If it is a filed (with or without buildings) or a plot (with or without buildings), a topographic diagram with state coordinates.**

**G) If the ownership deed of the grantor or donor comes from an acceptance of an inheritance, a parental grant or gift made on or after 1-1-95, we need a certificate of Law 2961/2001 (*it is prepared by the Notary and submitted at the Public Revenue Agency where the relevant inheritance tax, parental grant or gift declarations, respectively, were filed*).**

**If the ownership deed of the grantor or donor comes from an acceptance of an inheritance, a parental grant or gift up to 31-12-1994, we need certified copies of the deeds: a) for the acceptance (or the Act of death), b) the parental grant or c) gift.**

**H) A Unified Property Tax (ETAK) Certificate which the grantor or donor obtains from the Public Revenue Agency (*The Public Revenue Agency certifies a copy and the client brings it to the Notary*).**

**I) A Building Permit for the property (*if it was issued on or after 14-3-1983, a certified copy is required*).**

**J) If the property is located in a region near the state borders, the decision of the competent Prefectural Self-Administration regarding the lifting of the prohibitions of article 26 of Law 1892/1990 for the transfer of a property is required.**